



Belton Center for the Arts Holiday Market 2023

Name: _____
(first) (last)

Business Name: _____

Website or Social Media Page: _____

Email: _____ Phone: _____

Address: _____
State: _____ Zip Code: _____

Make Checks Payable to: _____

- Please mail my commission check to the address provided.
- I will pick up my commission check at the end of the market (December 15).

Please choose the categories that fit your products best.

Food	Jewelry	Home Decor	Beauty/Grooming
	Ceramics	Art	Other

Please describe your products, and indicate your typical price range.

Do you plan to be present Opening Night (November 21)? _____

Do you plan to leave your booth after Opening Night? _____



Belton Center for the Arts Holiday Market

Application Deadline: Tuesday, November 14, 2023
Opening Night: Tuesday, November 21. 5:00PM - 8:00PM
Open Through: Friday, December 15, 2023

Belton Center for the Arts' annual Holiday Market is an opportunity for local crafters and makers to sell their unique goods in time for Christmas. These goods make great Christmas gifts, and should be available at price points to match consumer expectations.

Please note that this market is only for hand-made products by the vendor. Resellers, or Direct Sales distributors (Lularoe, Young Living, etc.) will not be accepted. The Holiday Market opens on Tuesday, November 21. As a vendor, you may choose to sell your merchandise only on the opening night, or you may choose to leave your booth set up through the remainder of the market. Most vendors choose to leave their display for the majority of time the market is open, but that is up to you. All merchandise must be removed by the Arts Center by December 15.

As a vendor, you are responsible for providing your own table and display. The Arts Center may supply chairs but will not be able to provide tables or table linens for vendors to use. Booth space will be assigned by BCA staff once the list of vendors is finalized. If you are participating on opening night, please have your display set up and ready by 5 PM. The Arts Center will be open at 10 AM, and you may come set up any time during the day. On opening night, you will be responsible for accepting payments, including any credit cards, so please remember to bring change and your own POS system. There is no charge to be a vendor, but there is a 10% commission rate on all sales. On opening night, you will be trusted to pay out 10% to the Arts Center. Checks may be made out to BCA.

The Arts Center will be open every Tuesday through Friday from 10 AM to 5 PM during the market. We will also open on some Saturdays from 10 AM to 2 PM. During these times, we will be staffed and equipped to handle your sales. At the end of the market, we will total your sales, and your 90% will be paid in the form of a check. On your application, you are asked to indicate to whom checks can be made payable. You are also given the option to pick up your check in person or to have it mailed to the address of your choosing.

On acceptance, you will be given an abbreviated version of your business name with which to label your merchandise. Each piece of merchandise should be labelled with a tag or sticker that includes your assigned abbreviation and the price of the item, so that we can accurately track your sales. Please note that while we are staffed and are attentive to your merchandise, losses may occur. Belton Center for the Arts will not be responsible for lost or stolen merchandise.

I understand and accept the terms of this agreement.

Signature

Date